



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
UNITED STATES ARMY NETWORK ENTERPRISE TECHNOLOGY COMMAND/
9th ARMY SIGNAL COMMAND
2530 CRYSTAL DRIVE
ARLINGTON, VA 22202

6 November 2007

NETC-EST-I

MEMORANDUM FOR ARMY INFORMATION TECHNOLOGY COMMUNITY

SUBJECT: Available Microsoft Vista and Office 2007 User Training

1. The purpose of this memorandum is to announce the availability of Microsoft Vista and Office 2007 user training. Through the Microsoft Enterprise Licensing Agreement (MS ELA), the Army receives Software Assurance (SA) benefits. As part of a recent upgrade to the MS ELA SA benefits, the Army now has access to new training resources at no cost to the end user. The new training SA benefits are: 1) Online Productivity Sessions, 2) MS ELA SA eLearning, and 3) expanded MS ELA Training Vouchers. These new and expanded SA training benefits, coupled with the Army's existing eLearning program, are now available to support your immediate Office 2007 and future Vista training needs. Also available for your training needs is Microsoft's own IT Showcase. The current SA Benefit Implementation Plan will be updated with more detailed information regarding the new SA Benefits. Descriptions of each training opportunity are listed below with access instructions and the respective POCs.

a. MS ELA Training Vouchers:

As a result of the MS ELA, the Army receives training vouchers that are to be used for training on Microsoft Official Curriculum (MOC) courses. The target audience for this training is system administrators, network managers, and information management officers (IMOs). Contractors are eligible for this training if they perform the role of the target audience. These courses are provided by New Horizons and coordinated through Technology Training and Services Corporation (TTSC). In the past, we have provided training for SMS/MOM and Exchange. However, there are several other courses that can be found on the New Horizons website.

To access New Horizons website:

http://www.newhorizons.com/content/courses0.aspx?did=572&sub=2&coll_id=0&id=572

To schedule courses through TTSC contact POC: Jan Scott, E-mail: jan.scott@ttsc.net or Phyllis Scott, E-mail Phyllis.scott@ttsc.net

The Army's MS ELA SA Benefit Manager for MS ELA training vouchers is: Ms. Linnette Pagan, COM 703-602-7291, DSN 332-7291 E-mail: linnette.pagan@us.army.mil

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b. Online Productivity Sessions:

To reach a wider audience and reduce travel costs, the Army has converted the 2-day Business Productivity Sessions and Quarterly Productivity Seminars to Online Productivity Sessions. Currently, 8 out of 19 planned courses are available. These sessions provide training related to subjects of interest within the Information Management community. The target audience for this training is system administrators, network managers, and IMOs. Contractors are eligible for this training if they perform the role of the target audience. Each session is pre-recorded and includes a downloadable PDF course outline for training flexibility. The first time the training material is accessed, software for the viewer will be downloaded and installed on the computer accessing the training material.

Please select the link below to access the Online Productivity Courses:

<https://globalknowledge6.ilinc.com/perl/ilinc/lms/event.pl?pp=usarmy>

The Army's MS ELA SA Benefit Manager for MS ELA Online Productivity Sessions is: Ms. Linnette Pagan, COM 703-602-7291, DSN 332-7291 E-mail: linnette.pagan@us.army.mil

c. MS ELA eLearning hosted by LandWarNet eUniversity:

The SA benefit of eLearning is now available through The LandWarNet University (LWN eU). The LWN eU will host two types of MS eLearning courses: Systems and Applications. The eLearning System curriculum contains four collections covering Windows XP, Windows XP SP2, Windows SharePoint Services, and Windows Vista content. The eLearning Application curriculum contains 31 collections incorporating 11 Microsoft technologies including Vista user training and the MS Office 2007 suite of products. The target audience for this training is system administrators, network managers, IMOs, and end users. Contractors are eligible for this training if they perform the role of the target audience. AKO login is required.

Please select the link below to access the MS SA eLearning at LWN eU: (AKO login required)

<https://train.gordon.army.mil>

The Army's MS ELA SA Benefit Manager for MS ELA eLearning hosted by LandWarNet eUniversity is: Ms. Linnette Pagan, COM 703-602-7291, DSN 332-7291 E-mail: linnette.pagan@us.army.mil

d. Army eLearning Portal through AKO:

The Army eLearning Program provides training on Microsoft technologies through the use of SkillSoft interactive server-based training solutions. For more course listings please review their current catalog located on the AKO website. The target audience for this training is system

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administrators, network managers, IMOs, and end users. Contractors are **NOT** eligible for this training. For a current course list pertaining to Vista and Office 2007, please select the link below to access.

Please select the link below to access the Army eLearning Portal located on AKO: (AKO login required) <https://www.us.army.mil/suite/portal/index.jsp>.

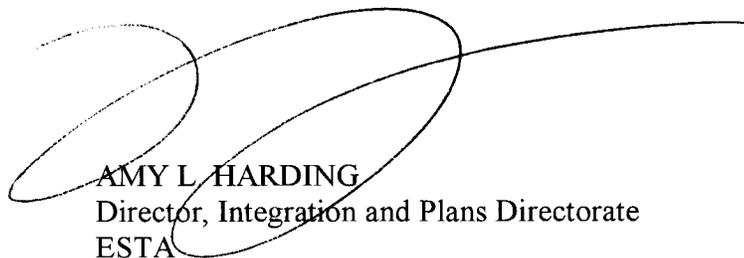
Program Administration POC: Mrs. Leslie York, COM 703-806-4907, DSN 656-4907 or Mrs. Kimberly Berry, COM 703-806-3291, DSN 656-3291 E-mail: army.elearning@us.army.mil

e. Microsoft IT Showcase:

Microsoft IT Showcase presents an inside view of the Microsoft IT process for developing, deploying, and managing Microsoft solutions—from Microsoft IT professionals to IT professionals—peer to peer. Content focuses on how Microsoft uses their own technology to solve business problems, helping you make decisions about how to plan for, deploy, and manage Microsoft solutions in your environment. The target audience for this information is system administrators, network managers, and IMOs. Contractors are eligible to use this site. The IT Showcase includes webcasts and other multimedia opportunities as well as productivity guides.

Please select the link below to access the IT Showcase website: <http://technet.microsoft.com/en-us/library/bb687766.aspx>

3. We encourage you to use these training avenues to augment your existing user IT training. My point of contact is Ms. Linnette Pagan, COM 703-602-7291, DSN 332-7291 E-mail: linnette.pagan@us.army.mil. We would appreciate your feedback and suggestions for what works well with this program and what we do to improve your Office 2007 and Vista training opportunities.



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